

# **J. B. COLLEGE (AUTONOMOUS) REGULATIONS**

**2016**



**JAGANNATH BAROOAH COLLEGE**

**JORHAT, ASSAM**



**JAGANNATH BAROOAH COLLEGE (AUTONOMOUS) REGULATIONS FOR THE  
B.A./B.Sc./ B.Com. PROGRAMMES UNDER CBCS, 2016**

**(Prepared by the IQAC OF J. B. College, Jorhat, approved by the Academic Council  
meeting held on 16-05-2016)**

(The college has been conferred the Autonomous Status by the UGC on 13<sup>th</sup> October 2015 and the college now proceeds to implement the autonomy from 2016-17 session. A separate rules and regulations is becoming essential for the college and the same is prepared in the line of Dibrugarh University)

**(1) Short title, definitions and commencement:**

These regulations shall be called the **J. B. College** (Autonomous) Regulations for the B.A./B.Sc./B.Com Programmes in the Choice Based Credit System (CBCS). These Regulations shall be effective for the Course of Study for the degree of Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.) and Bachelor of Commerce (B.Com.) programmes, which shall be of three years duration distributed in six semesters.

The Regulations shall come into effect from the Under Graduate Academic Session, 2016-2017.

**(2) Definitions:**

(a) **College:** The term “College” shall be used to mean J. B. College (Autonomous) imparting B.A./B.Sc./B.Com Programmes affiliated Dibrugarh University.

(b) **Department:** The term “Department” shall be used to mean a department of the college with reference to a subject of undergraduate study and designated as such by the College.

(c) **Programme:** The term “programme” is used to mean the whole learning experience or combination of courses in a particular field of study.

(d) **Course:** Programme is divided into a number of courses. A course may be considered as a paper in conventional education system.

(e) **Academic Year:** An academic year means a period of twelve months consisting of two semesters.

(f) **Semester:** The word “semester” is used to mean a half-yearly programme or term of studies. Each semester will consist of 18 weeks

(g) **In-semester:** The word “in-semester” is used to refer to the continuous studies and evaluations within the half-yearly programme.

(h) **End-semester:** The word “end-semester” is used to refer to the terminal processes of examinations and evaluations at the end of but within the half-yearly programme.

(i) **Semester Classifications:**

1st, 3rd & 5th Semesters- Odd Semesters : June 1 – November 30

2nd, 4th & 6th Semesters- Even Semesters : January 1- May 31

j) **Teacher:** An Assistant Professor/ Associate Professor of a college shall be called a teacher. He/ she shall be associated with the following functions:

i) Orienting the students about the programmes;

- ii) Offering the prescribed courses as per the academic calendar and college routine;
  - iii) Maintaining attendance / performance records of all students pursuing the course(s).
  - iv) Conducting all in-semester examinations/ assessments/ evaluations;
  - v) Participating in all examination related process of the college whenever asked for,
  - vi) Cooperating in all activities of the college meant for better academic pursuit.
- j) **Credits:** Credit defines the quantum of contents/ syllabus prescribed for a course and determines the number of hours of instruction required per week. Thus, normally in each of the course, credits will be assigned on the basis of the number of lectures/ tutorials/ laboratory work and other forms of learning required to complete the course contents in a 12 week schedule:

Credit: Credit stands for following in the context of CBCS

- Term Credit has a connotation of achievement or earning through learning effort
- It also implies successful completion of a course of study measured in terms of Class room instruction hours/week in the courses being studied in that semester
- It is also implies learning effort required on the part of the learner
- It also measures the volume of the content to be delivered in the course being studied
- Credits of a course also indicates the weight age of a course for calculating Grade
  - i) 1 Lecture per week = 1 Hour duration per week =1 Credit
  - ii) 2 Tutorial per week = 2 Hours duration per week =1 Credit
  - iii) 1 Practical per week = 2 Hours duration per week =1 Credit

**(3) Extent of Application:**

The Regulations shall be applicable to the students enrolled for the B.A./B.Sc./B.Com Programmes of the JB College in the Semester System.

**(4) Academic Schedule:**

The Academic Schedule for the B.A./ B.Sc./ B.Com. programmes in the Semester System shall be administered by the Academic Calendar of the college published for every academic session.

**(5) Admission Notice and Admission Criteria:**

(i) Newspaper Notice inviting applications for admission into the different programmes shall be issued by the Principals of the colleges/ institutes as per the Academic Calendar of the University. The minimum qualification for admission into the following Programmes shall be as below:

a. **Bachelor of Arts (B.A.):** A student who has passed the Higher Secondary Examination (10+2) of the Assam Higher Secondary Education Council, or an equivalent examination (10+2) recognised as such by the University, shall be eligible for admission into the First Semester of the Six Semester Degree Course in Arts in Semester System.

b. **Bachelor of Science (B.Sc.):** A student who has passed the Higher Secondary Examination (10+2) in Science of the Assam Higher Secondary Education Council, or an equivalent examination (10+2) recognised as such by the University, shall be eligible for admission into the First Semester of the Six Semester Degree Course in Science in Semester System.

c. **Bachelor of Commerce (B.Com.):** A student who has passed the Higher Secondary Examination (10+2) in Commerce shall be eligible for admission into the First Semester of the Six Semester Degree Course in Commerce in Semester System.

Provided a student, who has passed the Higher Secondary Examination (10+2) in Science/ Arts with mathematics/ statistics as one of the subjects of the Assam Higher Secondary Education Council, or an equivalent examination recognized as such by the University shall also be eligible for admission into the B.Com. Programme.

(ii) The admission criteria shall be fixed by the Academic Council from time to time whenever necessary. The colleges may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria prescribed in the clause 5(i).

(iii) Statutory reservation policy of the government shall be followed in case of selection of eligible candidates for admission.

**(6) Structure of Courses of the Programmes under CBSS:**

**1. Core Course:** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

**2. Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective.

**2.2 Generic Elective (GE) Course:** An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure is called a Generic Elective.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred to as Generic Elective.

**3. Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC). "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They ((i) Environmental Science, (ii) English/MIL Communication) are mandatory for all disciplines. AEEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**3.1 AE Compulsory Course (AECC):** Environmental Science, English Communication/MIL Communication.

**3.2 Skill Enhancement Course (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

**Project work/Dissertation** is considered as a special course involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Dissertation work would be of 6 credits. A Project/Dissertation work may be given in lieu of a discipline specific elective

All B.A., B.Sc., B. Com. Programmes shall have the following components, viz.

### 33 Number of Courses and Credit for each Course for B.A/B.Sc/B.Com (Hons)

Programme:

Semester	No. of CC	Credit for CC	No. of AECC	Credit for AECC	No. Of SEC	Credit for SEC	No. of DSE	Credit for DSE	NO. Of GE	Credit For GE	Total Credits
I	2	12	1	2					1	6	20
II	2	12	1	2					1	6	20
III	3	18			1	2			1	6	26
IV	3	18			1	2			1	6	26
V	2	12		-			2	12			24
VI	2	12		-			2	12			24
<b>Total</b>	<b>14</b>	<b>84</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>24</b>	<b>4</b>	<b>24</b>	<b>140</b>

3.4 Besides the minimum 140 credit a student can earn more credit by opting more number of Elective and AE (Skill Based). However, total credit score earn will not exceed 160 credits.

Semester	Course	Credit	Course	Credit
I				
II	GE - I	6		
III	GE - I	6	AE (Skill Based)	2
IV	GE - I	6	AE (Skill Based)	2
V	DSE-I	6		
VI	DSE-I	6		

### 3.5 Course Structure under CBCS for B.A/B.Sc. (Hons) Programme:

Semester	Courses	Credit	Marks
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I	1. Core Course-101 2. Core Course-102 3. AEC (Compulsory)- English communication-101 4. Generic Elective Course-101	6 6 2 6	100 100 100 100
<b>Total</b>	<b>4 Courses</b>	<b>20</b>	<b>400</b>
II	1. Core Course-201 2. Core Course-202 3. AEC (Compulsory)- Environmental s Science-201 4. Generic Elective Course -201	6 6 2 6	100 100 100 100
<b>Total</b>	<b>4 Courses</b>	<b>18</b>	<b>400</b>
III	1. Core Course-301 2. Core Course-302 3. Core Course-303 4. Skill Enhancement Course- 301 5. Generic Elective Course -301	6 6 6 2 6	100 100 100 100 100
<b>Total</b>	<b>4 Courses</b>	<b>26</b>	<b>500</b>
IV	1. Core Course-401 2. Core Course-402 3. Core Course-403 4. Skill Enhancement Course- 401 5. Generic Elective Course -401 6. Environmental Studies (grade system)	6 6 6 2 6 26	100 100 100 100 100 500
<b>Total</b>	<b>4 Courses</b>		
V	1. Core Course-501 2. Core Course-502 3. Discipline Specific Elective-501 4. Discipline Specific Elective-501	6 6 6 6	100 100 100 100
<b>Total</b>	<b>4 Courses</b>	<b>24</b>	<b>400</b>
VI	1. Core Course-601 2. Core Course-602 5. Discipline Specific Elective-601 6. Discipline Specific Elective-601	6 6 6 6	100 100 100 100
<b>Total</b>	<b>4 Courses</b>	<b>24</b>	<b>400</b>



### **3.5 Courses::**

The courses mentioned bellow shall be offered in the Six Semester Degree programmes:

#### **(A) Bachelor of Arts:**

##### **(A) Core Course:**

- (i) Assamese
- (ii) Economics
- (iii) English
- (iv) Geography
- (iv) Hindi
- (v) History
- (vi) Mathematics
- (vii) Philosophy
- (viii) Political Science
- (ix) Sanskrit
- (x) Statistics

##### **(B) Ability Enhancement Courses (Compulsory Courses):**

- (i) English Communication
- ii) Environmental Studies

##### **(C) Generic Elective Courses:**

- (i) Economics
- (ii) Elective Assamese
- (iii) Elective Bengali
- (iv) Elective Hindi
- (v) English
- (vi) Film Studies

- (iv) Geography
- (v) History
- (vi) Mathematics
- (vii) Philosophy
- (viii) Political Science
- (ix) Sanskrit
- x) Sociology
- (xi) Statistics

**(D)** Discipline Specific Elective courses will be specified by the concern department. A student will have to select two courses out of courses in Group-A pool in Semester-V and two courses out of courses in Group-B pool in Semester-VI.

**b) Bachelor of Science:**

**(A) Core Course:**

- (i) Botany
- ii) Chemistry
- iii) Economics
- iv) Electronics
- v) Geology
- vi) Mathematics
- vii) Physics
- Viii) Statistics
- ix) Zoology

**(B) Ability Enhancement Courses (Compulsory Courses):**

- (i) English Communication
- ii) Environmental Studies

**(C) Generic Elective Courses:**

- i) Biotechnology
- (i) Botany
- ii) Chemistry
- iii) Computer Science
- iv) Economics
- iv) Electronics
- v) Geology
- vi) Mathematics
- vii) Physics
- Viii) Statistics
- ix) Zoology

**(D)** Discipline Specific Elective courses will be specified by the concern department. A student will have to select two courses out of courses in Group-A pool in Semester-V and two courses out of courses in Group-B pool in Semester-VI.

**C) Bachelor of Commerce (Hons) :**

**B. Com. (Hons.): Three-Year (6-Semester) CBCS****Programme**

<b>Course Structure</b>		
<b>Semester I</b>		
BCH-1.1	Environmental Studies	<b>Ability-Enhancement Compulsory Course (AECC)-1</b>
BCH-1.2	Financial Accounting	<b>Core Course C-1</b>
BCH-1.3	Business Law	<b>Core Course C-2</b>
BCH-1.4	Micro Economics	<b>Generic Elective (GE)-1</b>
<b>Semester II</b>		
BCH-2.1	Business Communication (Language-English/Hindi/MIL)	<b>Ability-Enhancement Compulsory Course (AECC)-2</b>
BCH-2.2	Corporate Accounting	<b>Core Course C-3</b>
BCH-2.3	Corporate Laws	<b>Core Course C-4</b>
BCH-2.4	Macro Economics	<b>Generic Elective (GE)-2</b>
<b>Semester III</b>		
BCH-3.1	Human Resource Management	<b>Core Course C-5</b>
BCH-3.2	Income-tax Law and Practice	<b>Core Course C-6</b>
BCH-3.3	Management Principles and Applications	<b>Core Course C-7</b>
BCH-3.4	Business Statistics	<b>Generic Elective (GE)-3</b>
BCH-3.5	E-Commerce	<b>Skill-Enhancement Elective Course (SEC)-1</b>
<b>Semester IV</b>		
BCH-4.1	Cost Accounting	<b>Core Course C-8</b>
BCH-4.2	Business Mathematics	<b>Core Course C-9</b>
BCH-4.3	Computer Applications in Business	<b>Core Course C-10</b>
BCH-4.4	Indian Economy	<b>Generic Elective (GE)-4</b>
BCH-4.5	Entrepreneurship	<b>Skill-Enhancement Elective Course (SEC)-2</b>

<b>Semester V</b>		
BCH-5.1	Principles of Marketing	<b>Core Course C-11</b>
BCH-5.2	Fundamentals of Financial Management	<b>Core Course C-12</b>
BCH-5.3	<b>DSE-1</b> (Any one of Group A)	<b>Discipline Specific Elective (DSE)-1</b>
BCH-5.4	<b>DSE-2</b> (Any one of Group A)	<b>Discipline Specific Elective (DSE)-2</b>
	<b>Discipline Specific Elective (DSE)</b>	
	<b>Group A</b>	
	a. Management Accounting	
	b. Service Marketing	
	c. Advertising	
	d. Banking and Insurance	
	e. Advance Financial Accounting	
	f. Financial Markets, Institutions and Financial Services	

<b>Semester VI</b>		
BCH-6.1	Auditing and Corporate Governance	<b>Core Course C-13</b>
BCH-6.2	Indirect Tax Law	<b>Core Course C-14</b>
BCH-6.3	<b>DSE-3</b> (Any one of Group B)	<b>Discipline Specific Elective (DSE)-3</b>
BCH-6.4	<b>DSE-4</b> (Any one of Group B)	<b>Discipline Specific Elective (DSE)-4</b>
	<b>Discipline Specific Elective (DSE)</b>	
	<b>Group B</b>	
	a. Security Analysis and Portfolio Management	
	b. Consumer Affairs and Customer Care	
	c. Financial Reporting	
	d. International Business	
	e. Industrial Relations and Labour Laws	
	f. Business Research Methods and Project Work	

**Notes:**

1. For Practical Lab based
  - a. For Core courses, DSE Courses and GE Courses there will be 5 credit hours for lectures and one credit hour for one Tutorial Class in each course per week.
  - b. Skill Enhancement Elective Course BCH 3.5(Computer Accounting/Office Management /Entrepreneurship) and Ability Enhancement Compulsory Courses there shall be 1Credit Hrs. for Lectures + One Credit hrs. (2 Practical Periods per week per batch) for Practical Lab

#### **4. Programme Registration:**

- a) The candidates shall have to register themselves to the University at the time of admission clearly mentioning their course/subject combinations.
- b) The college shall submit to the University the detailed Registration List of their enrolled students using the software provided by the University within one month from the date of admission or as prescribed in the University Academic Calendar.
- c) No change of subject combination will be allowed after registration by the University.
- d) There shall be no provision for giving permission by the University for admission after submission of detailed Registration List of their enrolled students by the colleges concerned to the University.

#### **5. Eligibility for appearing in the End Semester Examination:**

A student is eligible to appear in the end semester examination provided that he/she completes 100% Credit hours allotted in each concern courses.

Students having shortage of credit hours have to fill the deficit engaging with the teacher(s) concerned and submit a certificate of to this effect before the examination. Failing to comply with this will lead to loss of a year on his/her part and as such he/she shall have to apply for readmission in the same semester after one year.

#### **5) Evaluation under Grading System (CBCS)**

##### **Certain Key Words:**

1. **Credit Point:** It is the product of grade point and number of credits for a course.
2. **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
3. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

4. **Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
5. **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters A+, A, B+, B, C+, C and D.
7. **Programme:** An educational programme leading to award of a Degree, diploma or certificate.
8. **Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

## **Evaluation**

There will be two stages of evaluation - In-semester evaluation and End-semester evaluation

### **In-semester evaluation:**

- In-semester evaluation will have 20% weightage and will have the following components:
  - (a) an in-semester examination is an abstracted mode of the end-semester examination (15% weightage) and
  - (b) other forms of evaluation including group discussion/seminar presentation/home-assignment (5% weightage)
- In-semester examination shall be conducted by faculty members teaching the course within the centrally determined time period.
- Other forms of In-semester evaluation will be conducted by faculty members teaching the course as per their own schedules.
- Aggregated In-semester marks/ grades will be submitted to the Controller of Examinations within a centrally determined date.
- The students will be informed in advance about the nature of assessment. Students shall compulsorily attend in the process of internal assessment, failing which they will not be allowed to appear in the End-semester examination. A Student cannot repeat In-semester examinations. However, if a student fails to appear in any of the In-Semester examinations for reasons considered valid by the department, the department concerned may arrange special In-semester examination whenever necessary.

### **End-semester examination:**

- End-semester evaluation will have 80% weightage.
- End-semester examination will be conducted centrally at the end of each semester as per the academic calendar.
- The duration of End-semester theory examination will be restricted to a maximum of three hours per paper .
- The schedule for the end-semester examinations will be issued by the Controller of the Examinations at least 20 days ahead of the examination.
- The end-semester practical examinations will be conducted by the concerned course teacher(s) with the help of the HOD.
- The End semester examination will be normally a written/laboratory-based examination/Project Work/Dissertation
- The End–semester examination for each course will be of a maximum of three hour duration.
- Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, will be governed by J B College (Autonomous) Examination Rules 2016 framed on the basis of Dibrugarh University Examination Ordinance 1972 (as amended from time to time).

### **Practical Examination:**

Practical Examinations of a Semester will be held prior to the End Semester Theory Examinations and will be immediately followed by study leave.

#### **1. Award of Grade, Grade Point, SGPA and CGPA**

Grade and grade-points will be awarded for each course of a semester based on marks obtained by the student, following Table-1. A Semester Grade Point Average (SGPA) will be calculated for each semester on the basis of grade-points earned in that semester. The Cumulative Grade Point Average (CGPA) will be calculated for the entire programme on the basis of SGPAs earned in all the semesters

Table – 1 . Determination of grade and grade-points for the courses



% marks obtained	Grade	Grade point	Description
90 and above	A+	10	Outstanding
80 to 89	A	9	Excellent
70 to 79	B+	8	Very Good
60 to 69	B	7	Good
50 to 59	C+	6	Above Average
40 to 49	C	5	Average
<40 (Unsuccessful)	D	0	Failed

SGPA will be calculated for each semester on the basis of grades earned by the student in that semester, according to the following mathematical relation.

$$S_n = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where,  $S_n$  is the SGPA for the  $n^{\text{th}}$  semester

$C_i$  is the number of credits of the  $i^{\text{th}}$  course and

$G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

CGPA will be calculated for the entire programme on the basis of SGPA earned in all the semesters, according to the following mathematical relation.

$$CGPA = \frac{\sum(C_n \times S_n)}{\sum C_n}$$

Where,  $C_n$  is the total number of credits in the  $n^{\text{th}}$  semester and  $S_n$  is the SGPA for the  $n^{\text{th}}$  semester

The following illustrations could be taken as an example for computing SGPA and CGPA:

Calculation of SGPA from course-wise credit and grade earned by a student for any semester:

Course	Course-I	Course-II	Course-III	Course-IV	Course-V
Credit	6	5	4	3	2
Grade point	7	4	5	6	8

SGPA for the Semester will be calculated as-

$$\text{SGPA} = \frac{(7 \times 6) + (4 \times 5) + (5 \times 4) + (6 \times 3) + (8 \times 2)}{6 + 5 + 4 + 3 + 2} = \frac{116}{20} = 5.8$$

Calculation of CGPA from the SGPAs earned by a student in six semesters along with total credit in each semester:

Semester	Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI
SGPA	6.10	7.20	8.00	7.50	6.90	8.70
Total Credit	20	20	22	22	24	24

$$\text{CGPA} = \frac{(6.10 \times 20) + (7.20 \times 20) + (8.00 \times 22) + (7.50 \times 22) + (6.90 \times 24) + (8.70 \times 24)}{20 + 20 + 22 + 22 + 24 + 24} = \frac{981.4}{132} = 7.43$$

Students will be awarded SGPA/CGPA values considering all the papers - core and non-core. Student(s) failing to earn minimum C-grade in individual paper will be declared as unsuccessful irrespective of SGPA/CGPA value to qualify in each semester.

## 2. Results:

(a) A candidate, will be declared as passed a course, provided he/she secures -

- (i) at least 40% marks in the course in the end semester examinations.
- (ii) at least 40% marks in the course in aggregate in the in and end-semester examinations.

(b) A candidate will be declared as passed a semester, provided he/she passes all the courses of a semester independently.

(c) The marks of in-semester examinations earned by the candidate will be carried over for declaring any result.

(d) A candidate who fails or does not appear in one or more courses of any end semester examinations up to Sixth Semester will be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carry over course in the next regular examinations of those courses. However, the following restrictions will be applicable:

(i) A student must clear his/her semester examination within Six (6) years from the date of admission to the first semester of any programme irrespective of the number of examinations appeared by the student, viz. 1st and 2nd semester examination will have to be cleared in six consecutive chances, 3rd and 4th semester examinations will have to be cleared in five consecutive chances, 5th and 6th semester examinations will have to be cleared in four consecutive chances.

(ii) If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate will be kept withheld and his/her results will be announced only after he/she clears the courses of the previous semesters.

(e) Since the Semester system involves continuous assessment, there will be no scope for a student to appear as a private candidate in any programme in this system.

(f) A candidate will be declared to have passed the Six-Semester Degree B.A./B.Sc./B.Com programme provided he/she has passed all the Semesters and in all the Courses separately.

#### **4. Re-evaluation:**

If a student is not satisfied with the marks awarded to him/her in any end-semester paper, he/she may apply for redressal in standard format within 7 days of publication of result by surrendering his original mark-sheet. The redressal process will proceed through the following stages:

Stage-1. There is an option for re-verification of marks.

Stage-2: Re-verification will involve re-scrutiny and automatic re-evaluation if deemed necessary in the re-scrutiny process.

Stage-3. Re-verification of marks will be allowed for a maximum of two papers only.

Stage-4: Separate application will be necessary for each paper.

Results will be formally declared immediately on completion of the re-verification process.

**6. Betterment examination**

A student will be given the opportunity of repeating one paper per semester for betterment purposes in the subsequent examination subject to the conditions that (a) the opportunity will be offered for only those courses for 4 or more credits, (b) no betterment opportunity will be allowed for practical papers (c) only one opportunity can be availed per paper opted for betterment and (d) the opportunity is availed in the very next consecutive examination of the concerned semester.

The candidates will have to apply for betterment examination after notification by the Controller of the Examinations. In case of betterment attempts, the higher marks secured by the student shall be retained.

**5. Declaration of result:**

The CGPA, earned by a student, will be recorded in the marksheet of the final semester. Final semester mark-sheets will be generated only for those students who have no backlog in the paper of the previous semesters.

The SGPA earned by the students will be recorded in the marksheet of each semester. SGPA will be calculated only for those students who have cleared all the courses in that semester.

For those candidates (of any semester) whose marksheet have been generated the result will be declared pass/fail. For those candidates whose marksheet cannot be generated due to non-clearance of earlier semesters (in case of the sixth semester) or any other reason (for any semester), their results will be declared as withheld.

**Grade Card:**

A mark-sheet will be issued to each student at the end of every semester recording the course-wise marks/grade/grade-point obtained by him/her, the result of the student (pass/fail), the SGPA of the student (in case of passed students). In addition, the CGPA of the student will be recorded in the case of 6th semester students.

A grade card will also be issued on completion of the programme recording the summary performance of the student in the various courses and semesters as well as in the entire programme.

J B College  
Jorhat